



TERMS OF REFERENCE (ToR):

ASF IS LOOKING FOR A CONSULTANT TO CONDUCT A FINAL EXTERNAL PROJECT EVALUATION IN ISIOLO & MOMBASA IN THE MONTH OF SEPTEMBER 2025.

1. Background

Avocats Sans Frontières has been implementing the project titled: *Unlocking Civil Society Voices for sustainable development*, whose objective is to promote public participation in socio-economic and public governance through the reinforcement of civil society capacity. The program is anchored on three strategic pillars namely: i) Improving Civil Society methods of engagement with duty-bearers (documentation and monitoring of human rights violations); ii) Civil Society Organizations (CSOs) and Legal Aid Service Providers (LASPs) are able to accompany local populations to access remedies (capacity enhancement, public legal education, legal protection); and, finally, CSOs influence decision-maker to adopt positive reforms (evidence-based dialogues and strategic litigation).

In Isiolo, the main issues covered were natural resource governance, communal land rights, and militarized security operations. In contrast, Mombasa focussed on civic space violations, police abuses, and counter-terrorism-related misconduct.

This project, funded by the Belgian Directorate-General for Development Cooperation and Humanitarian Aid (DGD), was implemented between 2022 and 2026 in Isiolo and Mombasa. The intervention focused on strengthening human rights protection mechanisms, improving access to justice, and promoting civic space. Implementation was led by ASF and Legal Resources Foundation (LRF) in collaboration with local civil society and community-based actors.

2. Objective of the Assignment

The purpose of this final external evaluation is to assess the project's performance and achievements against its intended objectives and to draw key lessons and recommendations to inform future programming. The evaluation will serve accountability and learning purposes for the implementing partners.

3. Scope of Work

The consultant will be expected to:

- **Design an evaluation framework and tools** aligned with the OECD-DAC criteria (Efficiency, Effectiveness, Relevance, Sustainability, Coherence) and DGD's transversal themes (Gender and Environment), tailored to the project's context and objectives.
- **Conduct a comprehensive document review** of key project materials, including proposals, progress reports, monitoring and evaluation data, policy briefs, and learning outputs.
- **Facilitate participatory evaluation sessions** with project stakeholders,

including implementing partners, community-based organizations, duty bearers, and rights holders, using mixed-method approaches.

- **Undertake field visits** to selected implementation sites to triangulate findings, observe project outcomes, and conduct focus group discussions and key informant interviews with beneficiaries and stakeholders.
- **Assess the project's performance** against each of the following:
 - **Relevance** to stakeholder needs and national/institutional priorities
 - **Effectiveness** in achieving outputs and outcomes
 - **Efficiency** in use of resources and value for money
 - **Sustainability** of results and systems established
 - **Coherence** with complementary initiatives and broader policy frameworks
 - **Integration of Gender and Environmental considerations** across all components
- **Support reflection and learning** through a debrief or validation workshop involving implementing partners and key stakeholders to test preliminary findings and refine recommendations.
- **Develop actionable recommendations** for future programming, donor engagement, and institutional learning based on identified successes, challenges, and gaps.
- **Submit a detailed evaluation report** including an executive summary, methodology, findings, conclusions, lessons learned, and practical recommendations.

4. Deliverables

Deliverable	Timeline
Inception Report (incl. methodology & tools)	Within 7 days of contract signing
Fieldwork and stakeholder consultations	September 2025
Draft Evaluation Report	By September 2025
Validation Workshop	By September 2025
Final Evaluation Report	By September 2025

The Final Report should include:

- Executive summary (max. 4 pages)
- Evaluation methodology
- Findings structured by DAC and DGD criteria
- Lessons learned
- Practical recommendations
- Annexes (List of respondents, data collection tools, etc.)

5. Consultant Profile and Qualifications

The consultant (individual or team) should possess the following:

- Proven experience (10+ years) conducting evaluations of development, human rights, or governance projects
- Strong command of DAC criteria and participatory evaluation methodologies
- Demonstrated ability to integrate gender and environmental considerations

- into analysis
- Familiarity with the Kenyan context and experience working with civil society or grassroots actors
- Strong writing, facilitation, and analytical skills
- Fluency in English; Swahili or local language proficiency is an asset
-

6. Submission Requirements

Interested applicants are invited to submit:

- Technical proposal (max 10 pages) detailing understanding of the ToR, proposed methodology, and work plan
- Financial proposal
- Curriculum Vitae(s) of lead consultants
- Two samples of similar evaluations conducted
- Availability – Proposed availability for the training timeline.

7. Budget

A maximum budget of EUR 7,000 is available for this assignment. This is inclusive of all fees, taxes, travel, accommodation, and incidental costs. The consultant should provide a detailed financial proposal.

8. Submission Deadline

Applications and queries must be submitted to Jim India (jindia@asf.be) and Grazia Scocca (gscocca@asf.be) with the following subject line: ASF-KE-EXTERNAL PROJECT EVALUATION – [Name of applicant] **before the 22ND of August 2025.**

About Avocats Sans Frontières (ASF)

Established in Brussels in 1992, Avocats Sans Frontières (ASF) is an international NGO specializing in defending human rights and access to justice. The organization fights against injustices in our societies and promotes the principle of the rule of law based on human rights.

From Kinshasa to Tunis, from Bangui to Kampala, our teams contribute to:

- Develop the power of action of populations;
- Strengthen the capacities of actors in access to justice (magistrates, court clerks, lawyers, paralegals, social workers, community leaders, etc.) to better support those subject to trial;
- Promote legislative reforms for a better respect of human rights.

ASF intervenes in situations where the full and effective realisation of rights and individual and public freedoms is seriously endangered. These situations are mainly characterised by: structural dysfunctions of the justice institutions, a lack of independence of these institutions, the manipulation of the law by political, military or economic groups, at the expense of the general interest, shortcomings in terms of willingness and/or capacity of the State to ensure the provision of basic public services, including the public service of justice; economic development prospects severely compromised; or significant social tensions.

In recent years, ASF has also asserted itself as an organisation that has the will and the capability to mobilise, create links and animate collaborative dynamics between actors who fight for the promotion of access to justice and the defence of human rights.

All our activities are carried out in partnership with local entities: organisations and civil society groups, lawyers, bar associations, local institutions and authorities, community leaders, paralegals, social workers, international NGOs and other institutions. Our activities fall into three categories: provision of legal aid services, capacity building, and advocacy.

The project

With funding from the Belgian DGD, Avocats Sans Frontières (ASF) is implementing a five-year programme (2022-2026) in various East African countries. Through civic participation, the programme aims to operate a paradigmatic change towards socio-economic development that is sustainable, inclusive, and respectful of the rule of law and human rights.

The outcome sought through this project is to empower Kenyan communities and civil society organizations to engage government and industry in fostering access to justice, good governance and human rights in natural resource governance. The project works around three main pillars, including documentation, remedy and advocacy. Under the second pillar dedicated to remedy, legal assistance will be provided to communities whose human rights have been affected by businesses. This research aims to pave the way for this legal assistance activity by mapping out remedies and communities' challenges in engaging with them.